



SLU CALM Resources

Academic Writing

Editing & Proof Reading

To edit your work you need to read it through a number of times, each time with a different focus. A minimum of twice is recommended: once to make sure your ideas are clear and are written in an ordered, logical manner, the second time is to review your grammar. Usually it is necessary to do these sorts of editing very slowly, one way to slow yourself down is to read aloud, or at least mouth, the words. Alternatively, have someone else read your work.

See [this website](#) to for further information on fixing common grammar errors

Spelling

Make sure that you check your essays for spelling errors and make sure you correct them. Remember not to rely 100% on your computer's spell checker. Words can be spelt correctly but not be the right word. Your computer will not know this!

See [this website](#) to for further information on fixing common grammar errors